

ONLY EMPANELLED CONTRACTORS OF UCO BANK AT JALANDHAR ZO CAN APPLY

ISSUED TO M/S -- _____

**TENDER DOCUMENT
FOR
FURNISHING OF ATM ROOM
AT**

1. RamBagh, Amritsar.
2. Phagwara.
3. Industrial Area, Jalandhar.
4. Guru Govind Singh Avenue.
5. Nangal Shama.

**OFFICE OF THE
DEPUTY GENERAL MANAGER**

UCO BANK, JALANDHAR

ARCHITECTS:

MITTAL & ASSOCIATES

111 B.S.F. COLONY, NEAR H.M.V. COLLEGE

JALANDHAR CITY- 144001

PHONE : 98140 – 89421

Date of submission of tender: 20.06.2022 upto 05.00 P.M.

Date of Opening of tender: 21.06.2022 at 11.00 A.M.

(Tender to be submitted in the office of DGM, UCO Bank, Zonal Office, Jalandhar)

TENDER FOR THE FURNISHING OF UCO BANK AT KATRA, J & K

FOR FURNISHING WORK TO BE USED

<u>DESCRIPTION</u>	<u>BRAND</u>
a) Board/Ply	: Century, Green Ply, Austin
b) Laminate	: Sunmica, Formica, Century
c) Door Closer/ Floor spring	: Everite, Doorking, Nitco.
d) Drawer & Keyboard, Slide Rails	: Earl Bihari, Ebco (Telescopic)
e) Glue for fixing commercial Board / Laminate	: Fevicol (Pidilite)
f) Glass	: Triveni, Modi Float, Saint Gobain, Asahi.
g) Mortice Latch & Lock	: Godrej, Harrison.
h) Multi-Purpose Locks	: Harrison.
i) Vertical Blinds	: Vista levelor / Mac.
j) Aluminum Sections	: Jindal/Mahavir/Hindalco
k) False Ceiling	: Gypsum marked "Gypsteel" / Armstrong
l) Synthetic Enamel	: Asian, Nerolac, ICI, Berger
m) Emulsion Paint / Plastic Paint	: Asian, Nerolac, ICI, Berger

SPECIFICATION /BRANDS/MAKE OF ITEMS FOR ELECTRICAL WORK TO BE USED

-SFU/MCCB/Change over switch/DB	: L&T/Legrand/MDS/Havells.
-Voltmeter/Ampere meter	: AE/L&T.
-Armored Cable	: Gloster/CCI/Polycab.
-PVC Insulated Wires	: Finolex /R.R./Polycab /Havells.
-Telephone Cable	: Finolex/Evershine KDK/Delton/Havells.
-Data cables & I.O's	: Lucent/ D-link.
-Modular switch/ socket/ call Bell/MCB's	: North west/Havells/Anchor Roma.
-Light fittings & Lamps	: Philips/Crompton/Wipro.
-Ceiling fan/Wall bracket fan/Exhaust fan	: USHA/Crompton/Orient.

DETAILS OF TENDER

TENDER FOR THE FURNISHING OF UCO BANK AT KATRA, J&K

1.	Details of work to be done	Interior/ Furnishing & Allied Electrical works for UCO Bank, ATM at 1. RamBagh Amritsar, 2. Phagwara 3. Industrial Area, Jalandhar 4. Guru Govind Singh Avenue 5. Nangal Shama
2.	Form of Contract	Item wise rate
3.	Earnest Money	Rs. 15,000/- (Fifteen thousand only) in form of Demand Draft favoring UCO Bank Zonal Office payable at Jalandhar.
4.	Period of Contract / time of Completion	2 Weeks
5.	Liquidated damages for non – completion of work in time	1.0 % of the contract value per week subject to a max of 10% of the contract value
6.	Defect Liability Period	12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.
7.	Retention amount for 12 months	3 % of the total bill
8.	Period of submitting of Final Bill.	15 days from the date of completion
9.	Mobilization Advance / Secured Advance	No Mobilization Advance/ secured Advance will be given to the Contractor.


Deputy General Manager
UCO Bank Jalandhar

TENDR FOR THE FURNISHING OF UCO BANK AT KATRA, J & K

Tenders duly sealed & properly super scribed are invited under single bid system as per the format given at Appendix – I (Financial Bid) for Furniture & Fixing Work, & Electrical Works. General terms and conditions are as under:

TERMS & CONDITIONS

1. Opening date of tender 10.06.2022.
2. Closing date of tender 20.06.2022, 1700 hrs. Tender received after due date and time will not be entertained.
3. Envelop should be super scribed as "TENDER FOR FURNISHING WORK OF ATM at ," and addressed to "Zonal Office, UCO Bank, General Administration Department, SCO-113,114,115, Master Tara Singh Nagar Market, Near BSNL Exchange, Jalandhar (Punjab)".
4. In case of unscheduled holiday on the closing/opening day of bid, the next working day will be treated as scheduled prescribed day of closing/opening of the Tender.
5. The Tender document fee of Rs. 500/- (Rupees Five Hundred Only) (Non-Refundable); the Earnest Money Deposit (AMD) of Rs. 15,000/- (Rupees Fifteen Thousand Only) are to be enclosed in the form of Demand Drafts/pay orders drawn separately favoring "UCO Bank, Zonal Office, Jalandhar" payable at Jalandhar, with the Tender documents, failing which the tender will be rejected.
6. In case of any clarification, queries, tenderor may contact, Zonal Office, UCO Bank General Administration Department, Jalandhar on working days between 11.00 A.M. to 04.00 P.M.
7. Any effort by tenderor to influence Bank's processing of tender or award of contract may result in rejection of the tenderor tender.
8. Tenderor may present them at the time of opening of tenders if they wish to do so.

GENERAL CONDITIONS

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of bank and Architect-in-charge.
5. All teak / Cedar wood/ rubber wood to be used should be knotless which is to be polished with all background surface preparation coarses maintaining the visibility of wood grains.

6. The rates to be quoted shall include the cost of material, labour charges, carriage, sales tax, or any / all other taxes any required hardware etc.
7. The contractor agency shall keep particular vigil on his workers / carpenters/ painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material/ labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
8. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
9. All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
10. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
11. Any addition, alteration or correction shall be signed and stamped properly.
12. Contractor agencies are advised (before quoting the rates) to inspect the sites of the proposed work. He must go through all drawings and specifications and documents.
13. The Bank reserves the right to accept / reject any tender/ quotation without assigning any reason.
14. The contractor agency should have already executed works of furnishing interiors & exteriors, civil works of very good workmanship.
15. Quality of material and workmanship rejected by the Architect / Concerned authorities shall be removed immediately by the contractor and rectified / replaced.
16. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
17. The rates shall include the cost of coat of anti termite treatment on all wooden frame work and all commercial ply / board used for partitions and paneling, furniture etc. The contractor/ s shall have to dismantle & dispose the existing false ceiling, counters, tables & partitions within the quoted cost of the total furnishing works.
18. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/ chiseling to be made for electrical conduits, switch boards etc.
19. Bank shall not be responsible for any loss or damage to the contractor/ labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.
20. Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.

21. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
22. The total work shall be supervised by the Architect-in-Charge and Bank authorities and he/she shall be kept fully informed by the contractor regarding the progress of work.
23. Bank may award the work in part or whole to a single party or any other party.
24. It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
25. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
26. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderor.
27. Earnest money paid by the contractor shall be forfeited by the Bank if contractor fails to undertake the job if he is communicated about acceptance of his rates/tender.
28. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
29. All the rates quoted are inclusive of removal of existing counters, partitions, wiring, rubbish/debris collected during the progress of work, rejected materials etc.
30. The contractor shall not directly or indirectly sublet the work to other party without written permission of Bank.
31. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit/ business shall be entertained on this account.
32. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
33. All the workers of the contractor must be properly covered by an insurance policy under "Workmen's Compensation Act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of the Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.

34. All the work should be completed within the specified period in the tender, if the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.
35. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval, Rates quoted shall cover for such preliminary work.
36. All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
37. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labor.
38. Conditional tenders are liable to be rejected.
39. The successful tenderor is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.
40. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
41. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter cannot be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
42. If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposited held by the Bank will be forfeited.
43. Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.

44. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be incorporated by the contractor.
45. During the course of renovation, the material to be used is to be got verified from the Branch Manager, otherwise no payment will be made.
46. All the contractors are to submit G.S.T. Number, sale tax and income tax PAN No., as required for keeping record for the tender work.
47. All taxes are to be included in tender rate quoted by the contractor and no other tax will be paid by the Bank, excluding G.S.T.
48. Rates of any additional work undertaken will be the rates decided by the Architect and those rates will not be more than the prevailing market rate.

CONTRACTOR

UCO BANK